

The Network for Behavior Change, pc

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There are no obstacles, only hurdles of varying heights. None is so great that it can not be overcome, gotten around or gone under. Even mountains disintegrate with time.

Job Description: Licensed Psychologist

Amended 11/6/2001

The Licensed Psychologist ("LP") acknowledges and accepts *full, personal responsibility* for all activity performed by Therapeutic Staff Support (TSS) service providers, Mobile Therapy (MT) service providers, Behavior Specialist Consultant (BSC) providers and any other person who performs tasks that are billed under the supervision and scope of practice of the Licensed Psychologist.

The LP maintains communication *at least monthly* with parents/staff/guardians regarding child's treatment, progress, and responds within 30 minutes when paged by any staff of the Network for Behavior Change (NBC) or the Institute for Behavior Change (IBC), and delegates responsibility for immediate pager response to an alternate licensed psychologist whenever unavailability is anticipated. The LP meets *face-to-face* not less than once per month with TSS, BSC and/or MT *as necessary* to assure their full compliance with the Treatment Plan. *BSC and MT providers have contact with the LP not less than once each week (may be by telephone occasionally)*. The LP sees each assigned child face-to-face *as necessary* to assure adequate treatment delivery, but *at least* once every quarter in the context of a psychological evaluation. If a BSC and/or MT provider becomes unable or unwilling to deliver scheduled services, the LP contacts the NBC office immediately to facilitate the filling of that (those) roles until such time as alternative appropriately credentialed replacement(s) are employed.

The LP creates well thought-out, concise psychological evaluations and Treatment Plans that express strengths and major needs of child, based on the draft documents prepared by the unlicensed Masters-level mental health professionals operating under their supervision. The LP conducts face-to-face meetings with assigned children within 10 days of receipt of the referral and reviews quality of *all* documentation of Behavioral Health Rehabilitation (BHR) Services delivered under his/her scope of practice at least once quarterly. The LP displays enthusiastic, pro-active efforts to improve the overall quality and image of NBC, IBC, its staff and its services and maintains open, supportive communication with all IBC and NBC staff, providing training to IBC staff as necessary to assure their competence as providers of BHR Services and/or referring them to IBC for such training. The LP maintains appropriate, professional communication with parents/guardians, other non-NBC or IBC members of inter-agency team, school officials and teachers regarding child's treatment plans and progress.

The LP attends Quarterly Interagency Team Meetings as requested by NBC Director or child's Behavior Specialist and documents all client contacts appropriately using written progress notes and notes of missed meetings as needed. The LP reviews the Treatment Plan quarterly, makes changes using amendment drafts when necessary, and notifies Behavior Specialist of any changes made to any aspect of the child's program. The LP strives to implement IBC and NBC Director's recommendations conscientiously and promptly, submits hours worked honestly (round down, not up; billing at ½ hour increments with no summing of contacts for under ½ hour), submits billing within 7 days of service delivery date, maintains the confidentiality of proprietary and client information, and notifies NBC Director *immediately* of any suspicion or impression of impropriety on the part of any staff person.

Licensed Psychologist

Date

Director, NBC

Date